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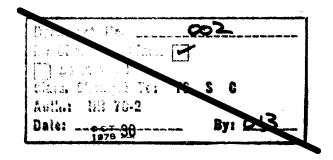
15 November 1946

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TO : Mr.
Mr.
Mr.
Mr.
Mr.
Copt

FROM : Assistant Chief Finance Division



There is attached a draft of proposed regulations governing the allowences in the effecting of payments from government funds of expenses partaining to travel and transportation of employees and dependents and/or household goods and personal effects of employees who are officially transferred from one station to another for personant duty. These regulations are effective as of I Hovember in accordance with an Executive Order which is being issued in response to Public law No. 600-79th Congress. An advance copy of the proposed Executive Order has been obtained from the Bureau of the Budget. As soon as the Executive Order has been issued in final form copies will be forwarded to interested officials.

Since the pertinent procedures must be initiated promptly in order to comply with existing law and the applicable Executive Order, it will be appreciated if you will make a prompt review of the attached draft and present your suggestions and recommendations at an early date. Consideration should be given to the need for issuing these regulations and procedures in the form of an Administrative Order or Instruction. In this connection, it is to be noted that all travel and transportation of affects including the movement of dependents must be properly approved by the head of the agency or by some other official to whom such authority has been properly delegated before direct costs may be paid or reinbursement effected.

Your usual prompt attention to this matter will be appreciated.

Assistant Chief Finance Division

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Attachment

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cc: Mr. Houston